

**INDIAN RIVER COUNTY, FLORIDA  
MEMORANDUM**

**TO:** Jason E. Brown, County Administrator  
**FROM:** Basil Dancy, Computer Services Manager  
**SUBJECT:** Microsoft Enterprise Agreement Contract Renewal  
**DATE:** October 15, 2018

**DESCRIPTION AND CONDITIONS**

The Indian River County Board of County Commissioners purchased an enterprise agreement from the Microsoft Corporation in September of 2001. In October 2006, the Board of Commissioners approved two new enterprise agreements to continue the licensing coverage of desktops, laptops and server systems, as well as all future growth. This agreement covered a period of three years from 11/30/2006 to 11/30/2009 with renewal options every three years. This is distinguished from the December 20, 2016 agenda item which was for the True-Up for additional licensing requirements.

The initial renewal was from 11/30/2009 to 11/30/2012. A second renewal was done which covered from 11/30/2012 to 11/30/2015. A contract renewal was submitted for the period which covers from 11/30/2015 to 11/30/2018. We are in the process of extending the contract for another 3 year term. The new contract term references the license quantities obtained after the December, 2016 True-Up audit. This contract extension will cover from 11/30/2018 to 11/30/2021.

The new contract phase will require payments of \$183,780.31 per year for a period of three years. Since this was a known upcoming extension of the existing contracts, the funds have already been budgeted and allocated.

**FUNDING**

The annual cost of the agreement is \$183,780.31 per year for 3 years. SHI International currently has the State contract for this licensing. The funding sources will be spread across multiple departments due to the distributed nature of the end user locations. The allocations will be set up per the table below. These funds are already set in the existing budget year allocations.

<b>Fund Name</b>	<b>Department Name</b>	<b>Account Number</b>	<b>FY 2019 Budget</b>
M.S.T.U.	Recreation	00410872-035120	\$2,520

M.S.T.U.	Shooting Range	00416172-035120	\$720
M.S.T.U.	County Planning	00420515-035120	\$5,040
Impact Fees	Impact Fees	10320415-035120	\$180
Transportation Fund	Public Works	11124319-035120	\$12,780
Emergency Services	Fire Rescue	11412022-035120	\$33,534
911 Surcharge Fund	Communication Center	12013325-035120	\$900
SHIP	SHIP	12322869-035120	\$540
MPO	MPO	12420415-035120	\$900
Beach Restoration	Beach Restoration	12814472-035120	\$720
SWDD	Landfill	41121734-035120	\$2,520
Golf Course	Clubhouse	41823672-035120	\$1,440
Building Division	Building Division	44123324-035120	\$19,541
Utilities	General & Engineering	47123536-035120	\$36,555
Fleet Management	Fleet Management	50124291-035120	\$1,080
Risk Management	Risk Management	50224613-035120	\$540
Information Technology	GIS	50510319-035120	\$10,807
Information Technology	Computer Services	50524113-035120	\$53,464
<b>Total</b>			<b>\$183,781</b>

### **RECOMMENDATION**

Staff recommends that the Board of County Commissioners approve the attached Microsoft Enterprise Agreements and authorize the Commission Chairman to sign the Microsoft Enterprise Agreement Contracts.

### **ATTACHMENTS**

1. Enterprise Agreement Contracts
2. SHI Vendor Quotes

**APPROVED AGENDA ITEM**

**FOR October 23, 2018**