

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: September 13, 2021

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Extensions and Modifications to Staffing Agreements with HireQuest Direct

BACKGROUND:

HireQuest Direct was awarded two bids by the Board. Bid 2021008 for Temporary Staffing was awarded on January 19, 2021, and bid 2021017 for Day Laborers was awarded on February 2, 2021.

The term of the agreement with HireQuest Direct for temporary staffing expires on September 30, 2021, with two one-year renewals available. Staff has determined renewal of this agreement to be in the best interest of the County. This agreement is anticipated to be primarily utilized for temporary staffing needs that would fall under federal grants.

The term of the agreement for Temporary Day Laborers expires on December 31, 2021, with two one year renewals available. Staff has determined renewal of this agreement to be in the best interest of the County. This agreement provides workers to perform flagging, mowing, and other general labor activities, primarily for the Road and Bridge Division.

Due to the pending 15.6% increase to Florida’s minimum wage from \$8.65 to \$10, HireQuest Direct has requested increases to their bid prices as shown on the tables below. Staff agrees the requested changes to both pricing agreements are appropriate.

Bid 2021008 – Temporary Staffing Services

	Administrative Support - General	Administrative Support - Advanced	Labor Support
Current Bid Pricing	\$14.00	\$19.50	\$12.75
Requested Bid Pricing	\$15.25	\$20.75	\$14.42
Increase	8.9%	6.4%	13.1%

Bid 2021017 – Temporary Day Laborers

	General Labor Hourly Rate	FDOT-MOT Certified Flagger Labor Hourly Rate
Current Bid Pricing	\$12.55	\$13.00
Requested Bid Pricing	\$14.22	\$14.67
Increase	13.3%	12.8%

FUNDING

Funding for work under Bid 2021008 for Temporary Staffing will vary by using department and funding source, but is anticipated to come primarily from grant funding, such as FEMA PA grants.

Funding for Bid 2021017 for Temporary Day Laborers will primarily come from the Road and Bridge Other Contractual Services account, 11121441-033490.

RECOMMENDATION

Staff requests the Board of County Commissioners approve the First Extensions and Amendments to the Agreements and authorize the Chairman to execute them after the County attorney has approved them for content and legal sufficiency, and upon receipt and approval of required insurance by Risk Management.

ATTACHMENTS

- First Extension and Amendment – 2021008 Temporary Staffing
- First Extension and Amendment – 2021017 Temporary Day Laborers
- Request for Increase – 2021008
- Request for Increase – 2021017