

**INDIAN RIVER COUNTY, FLORIDA  
M E M O R A N D U M**

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**TO:** Honorable Board of County Commissioners

**THROUGH:** Jason E. Brown, County Administrator

**THROUGH:** Tad Stone, Director  
Department of Emergency Services

**FROM:** Maria Resto, Emergency Services Manager

**DATE:** December 23, 2020

**SUBJECT:** Approval of Renewal of the 800 MHz Communications System Master Service Agreement with Communications International, Inc.

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It is respectfully requested that the information contained herein be given formal consideration by the Board of County Commissioners at the next scheduled meeting.

**DESCRIPTION AND CONDITIONS:**

Since the completion of the 800 MHz radio system project in 1996, Communications International Inc., the factory-certified regional service partner of the manufacturer, has provided the daily maintenance for the radio system.

On March 1, 2011, the Board designated Communications International, Inc. as the County's Sole Source Provider for the 800 MHz Communications System Service. To guarantee continuity of essential services, the County requires Communications International, Inc. to have certified service technicians available twenty-four (24) hours a day for immediate repairs. Communications International is the only regional vendor qualified to perform the maintenance and repairs.

The approved contract for FY 2015/2016 (Contract Number CI-10-146) provided for renewal or extension of the contract in one (1) year increments for a total of five (5) years upon mutual consent of the parties. The renewal options for the FY 2015/2016 contract have been exhausted and a new contract is needed for FY 2020/2021. The terms and conditions of the proposed contract will remain the same as the previous one with increases/decreases in annual maintenance costs only due to additional equipment for the P25 Project, and South Urban Consumer Price Index (CPI) adjustments.

**FUNDING:**

The South Urban Region CPI is used to annually adjust the cost of the maintenance and service agreement. The CPI for FY 2020/2021 is 1.90%.

The increase due to the CPI adjustment is of \$6,246 and the increase due to additional equipment for the P25 Project, including some of the equipment for the new tower site, is of \$8,657.52

The proposed FY 2020/2021 maintenance contract for the communication system backbone infrastructure maintenance totals \$343,640.16 and is to be paid through monthly invoices.

FY 2019/2020 Maintenance Agreement                      \$328,736.64  
FY 2020/2021 Proposed Maintenance Agreement      \$343,640.16

Funding for the communications service agreement is a planned expenditure and is included in the FY 2020/2021 General Fund/ Communications-Emergency Services/Maintenance-Other Equipment (001-107) budget.

Account	Account Number	Agreement Amount
Communications-Emergency Services/Maintenance-Other Equipment	00110719-034690	\$343,640.16

**RECOMMENDATION:**

Staff recommends the Board approve the renewal of the 800 MHz/P25 Communications System Master Service Agreement with Communications International, Inc.

**ATTACHMENTS:**

1. Master Service Agreement (Contract Number CI-10-146)
2. CPI Calculation Letter