

**Indian River County, Florida  
Solid Waste Disposal District  
Board Memorandum**

**Date:** June 14, 2021

**To:** Jason E. Brown, County Administrator

**From:** Vincent Burke, PE, Director of Utility Services

**Thru:** Himanshu H. Mehta, PE, Managing Director, Solid Waste Disposal District (SWDD)

**Prepared By:** Ronnie T. Jones, BSCE, Assistant Managing Director, Solid Waste Disposal District (SWDD)

**Subject:** Request for Relocation and Installation Services from Inter-Block Retaining Systems, Inc.

**Description and Conditions:**

Since 2015, the Indian River County IRC) Landfill has utilized Enviro-Blocks from Inter-Block Retaining Systems, Inc. (Inter-Block) for use as storage bays in our single stream storage facility. On June 9, 2020, the Solid Waste Disposal District (SWDD) Board waived the bid requirements and authorized the Purchasing Manager to issue a purchase order to Inter-Block for the purchase and installation of 399 Enviro-Blocks.

Staff is currently in the process of obtaining the required permits for the relocation of the existing Big Top Tent (BTT) onto the newly constructed 80 feet x 240 feet concrete pad (Request for Proposal (RFP) #2020050), which was approved by the SWDD Board on August 18, 2020, and successfully completed in March 2021. Once the BTT relocation is completed, the existing Enviro-Blocks must also be relocated onto the new concrete pad to allow for the future construction of the Household Hazardous Waste (HHW) Facility. Additionally, the Enviro-Blocks placement onto the new concrete pad will allow SWDD the ability to begin sorting and temporarily storing clean cardboard and scrap metal in addition to the single stream recycling materials.

Staff has received the attached proposal from Inter-Block to provide for the removal, relocation, and installation of the existing Enviro-Blocks for a total cost of \$59,760.00. Due to their familiarity with the block system, SWDD asked the vendor to include a cost for installation in the quote.

Staff is requesting the SWDD Board waive the requirement for bids on this work and authorize the Purchasing Manager to issue a purchase order to Inter-Block.

**Analysis:**

SWDD has utilized the same type of blocks for over six years in our single stream transfer facility, and they have facilitated the proper storage of our single stream materials. The improvement of a new concrete

pad (by others) with proper storage bays and a new ramp will facilitate better organization and operation of our services.

**Funding:**

Funding for this work in the amount of \$59,760.00 is budgeted and available in our capital funds allocated for Fiscal Year 20/21 under Account Number 411-164051, which is funded from SWDD assessments and user fees.

Description	Account Number	Amount
Other Improvements	411-164051	\$59,760

**Recommendation:**

Solid Waste Disposal District staff recommends that its Board approve the following:

- a) Waive the requirement for bids for the removal and installation of the Enviro-Block units from Inter-Block Retaining Systems in the total amount of \$59,760.00.
- b) Authorize the Purchasing Manager to issue a purchase order to Inter-Block Retaining Systems for this project, after receipt and approval of the required vendor insurance.

**Attachments:**

- 1. Proposal from Inter-Block Retaining Systems, Inc.
- 2. Detailed Construction Plan for Enviro-Block placement