

INDIAN RIVER COUNTY  
OFFICE OF MANAGEMENT AND BUDGET  
PURCHASING DIVISION

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**DATE:** August 2, 2022

**TO:** BOARD OF COUNTY COMMISSIONERS

**THROUGH:** Jason E. Brown, County Administrator  
Kristin Daniels, Director, Office of Management and Budget

**FROM:** Jennifer Hyde, Purchasing Manager

**SUBJECT:** Authorization to Increase PO 93191 to ServiceMasters by Glenn

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**BACKGROUND:**

On April 9, 2022, a water pipe on the first floor of the IRC Health Department Building (1900 27<sup>th</sup> Street) broke, and led to flooding in the building. Because the break happened over a weekend, the Facility Manager, with the concurrence of the Public Works Director, contacted ServiceMasters by Glenn (“ServiceMasters”) to provide emergency remediation assistance.

The initial damage assessment indicated wet drywall, furniture and some flooring in the northeast corner of the building. An initial quote for the remediation was provided by the vendor at \$40,403.98, and Purchase Order 93191 authorized by the County Administrator. Once remediation was underway, more water damage was noted to fixed cabinets and additional flooring causing a necessary increase to the PO from \$40,403.98 to \$62,337.12, which was also approved by the County Administrator.

As the work progressed, it was determined that it would be most efficient and cost effective for the same vendor to complete the necessary repairs to the drywall and flooring, at the same time as the remediation was taking place. These additional costs are in the amount of \$49,808.39, which would increase the total amount allocated on the PO to \$112,145.51.

**FUNDING:**

Funds are available in the Self-Insurance/Risk Management/General Liability Insurance Fund, Account # 50224619-034530

**RECOMMENDATION:**

Staff recommends the Board of County Commissioners waive the requirement for bids, approve the increase of PO 93191 to \$112,145.51, and authorize the County Administrator to approve up to \$10,000 more, if determined necessary to complete the work.