

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: June 3, 2022

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Authorization of Interstate Cooperation Contract (ICC) with the State of Texas

BACKGROUND:

In 2017, the Building Division began a phased project to convert property and structure records dating back to the early 1900s from microfiche, paper plans and index cards to electronic files. The first phase was completed by OSAM (a wholly-owned subsidiary of DataBank IMX (Databank)) under a General Services Administration (GSA) Contract (Number GS-35F0057AA), and a formal agreement between the parties for the work under that contract in the amount of \$119,734.83 was approved by the Board on July 11, 2017.

EVALUATION

The Building Division was pleased with the work completed by DataBank, and would like to use them for the next phases of the work. The GSA contract has since expired, and the term of the formal agreement with DataBank was one year.

DataBank was awarded a contract for “Enterprise Content Management” with the Texas Department of Information Resources (DIR), which allows other governmental agencies to utilize its agreements after execution of an Interstate Cooperation Contract (ICC). DIR contracts are primarily information technology (IT) related, and there may be other contracts staff may wish to utilize, in addition to the DataBank agreement.

FUNDING/BUDGET AMENDMENT:

The Building Division plans to spend \$41,863.21 during the current fiscal year on the conversions, and has requested \$87,622.89 for the upcoming fiscal year. Funding for the current year will come from a budget amendment from Cash Forward /Oct 1st to Building Department/ Other Contractual Services, Acct# 44123324-033490

RECOMMENDATION:

Staff recommends the Board authorize the Chairman to execute the Interstate Cooperation Contract, and authorize the Purchasing Manager to execute any services agreements necessary to authorize work under the contracts awarded by the Texas DIR, after approval by the County Attorney as to form and legal sufficiency.

Attachment:

Interstate Cooperation Contract