

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Ron DeSantis
Governor

Joseph A. Ladapo, MD, PhD
State Surgeon General

Vision: To be the Healthiest State in the Nation

March 10, 2022

Jason Brown, Administrator
Indian River County Board of County Commissioners
1801 27th Street
Vero Beach, FL 32960

RE: FY 2021-2022 Contract between the Indian River Board of County Commissioners and the Department of Health for operation of the Indian River County Health Department

Dear Mr. Brown

As specified in paragraph 4, section d., of the above referenced contract, either party may increase or decrease funds to the contract upon written notification to the other party. Accordingly, please find enclosed the following:

- An updated Attachment III – Civil Rights Compliance and Non-Discrimination Certificate.
- Page 5 of the contract reflecting the Civil Rights Compliance and Non-Discrimination Certificate.
- Revised Attachment II, Part II, incorporating the in-kind for the Dasie Hope Center based on current county rates per square footage.
- Attachment IV – added Dasie Hope Center as facilities used by Indian River County Health Department.

If you have any questions, please feel free to contact Mayur Rao, Florida Department of Health in Indian River County Health Department Business Manager at (772) 794-7464.

Sincerely,

Miranda C. Hawker, M.P.H.
Health Officer

Enclosures

Cc: Demonica Connell, Office of Budget and Revenue Management

ATTACHMENT III
TRAINING COUNTY HEALTH DEPARTMENT
CIVIL RIGHTS COMPLIANCE AND NON-DISCRIMINATION CERTIFICATE

1. The CHD agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the Department.
2. The CHD assures that it will comply with the Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
3. Assurance of Civil Rights Compliance: The CHD hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.); Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794); the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); Title II and Title III of the Americans with Disabilities Act (ADA) of 1990, as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189) and as implemented by Department of Justice regulations at 28 CFR Parts 35 and 36; Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" (August 11, 2000); all provisions required by the implementing regulations of the U.S. Department of Agriculture (7 CFR Part 15 et seq.); and FNS directives and guidelines to the effect that no person shall, on the ground of race, color, national origin, age, sex, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the agency receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

By providing this assurance, the CHD agrees to compile data, maintain records and submit records and reports as required to permit effective enforcement of the nondiscrimination laws, and to permit Department personnel during normal working hours to review and copy such records, books and accounts, access such facilities, and interview such personnel as needed to ascertain compliance with the non-discrimination laws. If there are any violations of this assurance, the Department of Agriculture shall have the right to seek judicial enforcement of this assurance.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Program applicant by USDA. This includes any Federal agreement, arrangement, or other contract that has as one of its purposes the provision of cash assistance for the purchase of food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance. This assurance is binding on the CHD, its successors, transferees, and assignees as long as it receives or retains possession of any assistance from the Department. The person or persons whose signatures appear below are authorized to sign this assurance on the behalf of the CHD.

4. Confidentiality of Data, Files, and Records: The CHD agrees to restrict the use and disclosure of confidential USDA, Women, Infant, and Children (WIC) applicant and participant information as specified in 7 CFR § 246.26(d)(1)(i) in accordance with 7 CFR § 246.26(d)(1)(ii), as applicable.

Systems shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record keeping requirements.

h. At the request of either party, an audit may be conducted by an independent CPA on the financial records of the CHD and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133 and may be in conjunction with audits performed by County government. If audit exceptions are found, then the director/administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings.

k. The CHD shall maintain confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65 and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the Department of Health Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice with respect to client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD, except as otherwise permitted for some purchases using County procedures pursuant to paragraph 6.b.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and of his/her right to a fair hearing to the final governing authority of the agency. Specific references to existing laws, rules or program manuals are included in Attachment I of this contract.

n. The CHD shall comply with the provisions contained in the Civil Rights Compliance and Non-Discrimination Certificate, hereby incorporated into this contract as Attachment III.

ATTACHMENT II

INDIAN RIVER COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2021 to September 30, 2022

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE					
015040 AIDS PATIENT CARE	100,000	0	100,000	0	100,000
015040 CHD - TB COMMUNITY PROGRAM	23,705	0	23,705	0	23,705
015040 FAMILY PLANNING GENERAL REVENUE	40,889	0	40,889	0	40,889
015040 PRIMARY CARE PROGRAM	183,226	0	183,226	0	183,226
015040 RACIAL & ETHNIC DISPARITIES - CHD EXPENSES	55,000	0	55,000	0	55,000
015040 SCHOOL HEALTH SERVICES - GENERAL REVENUE	136,867	0	136,867	0	136,867
015050 CHD GENERAL REVENUE NON-CATEGORICAL	1,508,076	0	1,508,076	0	1,508,076
GENERAL REVENUE TOTAL	2,047,763	0	2,047,763	0	2,047,763
2. NON GENERAL REVENUE - STATE					
015010 ENVIRONMENTAL BIOMEDICAL WASTE PROGRAM	6,480	0	6,480	0	6,480
NON GENERAL REVENUE TOTAL	6,480	0	6,480	0	6,480
3. FEDERAL FUNDS - STATE					
007000 AIDS DRUG ASSISTANCE PROGRAM ADMIN HQ	39,388	0	39,388	0	39,388
007000 WIC BREASTFEEDING PEER COUNSELING PROG	60,000	0	60,000	0	60,000
007000 COASTAL BEACH WATER QUALITY MONITORING	10,712	0	10,712	0	10,712
007000 COMPREHENSIVE COMMUNITY CARDIO - PHBG	115,000	0	115,000	0	115,000
007000 STRENGTHENING STD PREVENTION AND CONTROL	27,591	0	27,591	0	27,591
007000 ELC COVID ENHANCED DETECTION EXPANSION GRANT	1,237,965	0	1,237,965	0	1,237,965
007000 EPID & LAB FOR INFECTIOUS DISEASE COVID-19	83,558	0	83,558	0	83,558
007000 ELC SCHOOL HEALTH REOPENING GRANT	188,507	0	188,507	0	188,507
007000 FAMILY PLANNING TITLE X - GRANT	43,669	0	43,669	0	43,669
007000 HEALTH DISPARITIES GRANT COVID-19	73,258	0	73,258	0	73,258
007000 IMMUNIZATION & VACCINES CHILDREN COVID 19 RESPON	308,389	0	308,389	0	308,389
007000 INFANT MORTALITY	14,776	0	14,776	0	14,776
007000 IMMUNIZATION ACTION PLAN	35,000	0	35,000	0	35,000
007000 MCH SPEC PRJ SOCIAL DETERMINANTS HLTH COMM EDU	23,113	0	23,113	0	23,113
007000 BASE COMMUNITY PREPAREDNESS CAPABILITY	90,205	0	90,205	0	90,205
007000 BASE PUB HLTH SURVEILLANCE & EPI INVESTIGATION	76,974	0	76,974	0	76,974
007000 AIDS PREVENTION	56,262	0	56,262	0	56,262
007000 RYAN WHITE TITLE II GRANT/CHD CONSORTIUM	90,000	0	90,000	0	90,000
007000 WIC PROGRAM ADMINISTRATION	486,059	0	486,059	0	486,059
015075 SUPPLEMENTAL SCHOOL HEALTH	150,068	0	150,068	0	150,068
015075 SNAP ED - NUTRITION	37,907	0	37,907	0	37,907
015075 SNAP ED - OBESITY	37,907	0	37,907	0	37,907
FEDERAL FUNDS TOTAL	3,286,308	0	3,286,308	0	3,286,308
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE					
001020 CHD STATEWIDE ENVIRONMENTAL FEES	141,947	0	141,947	0	141,947
001092 ON SITE SEWAGE DISPOSAL PERMIT FEES	386,640	0	386,640	0	386,640
001092 CHD STATEWIDE ENVIRONMENTAL FEES	4,228	0	4,228	0	4,228
001206 ON SITE SEWAGE DISPOSAL PERMIT FEES	12,264	0	12,264	0	12,264
001206 SANITATION CERTIFICATES (FOOD INSPECTION)	2,164	0	2,164	0	2,164

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001206 SEPTIC TANK RESEARCH SURCHARGE	7,142	0	7,142	0	7,142
001206 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	6,339	0	6,339	0	6,339
001206 DRINKING WATER PROGRAM OPERATIONS	374	0	374	0	374
001206 REGULATION OF BODY PIERCING SALONS	30	0	30	0	30
001206 TANNING FACILITIES	190	0	190	0	190
001206 TATTO PROGRAM ENVIRONMENTAL HEALTH	1,070	0	1,070	0	1,070
001206 MOBILE HOME & RV PARK FEES	1,540	0	1,540	0	1,540
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL	563,928	0	563,928	0	563,928
5. OTHER CASH CONTRIBUTIONS - STATE:					
	0	0	0	0	0
090001 DRAW DOWN FROM PUBLIC HEALTH UNIT	487,020	0	487,020	0	487,020
OTHER CASH CONTRIBUTION TOTAL	487,020	0	487,020	0	487,020
6. MEDICAID - STATE/COUNTY:					
001057 CHD CLINIC FEES	0	8,380	8,380	0	8,380
001148 CHD CLINIC FEES	0	41,149	41,149	0	41,149
MEDICAID TOTAL	0	49,529	49,529	0	49,529
7. ALLOCABLE REVENUE - STATE:					
001004 CHD STATEWIDE ENVIRONMENTAL FEES	4,200	0	4,200	0	4,200
031005 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	10,000	0	10,000	0	10,000
ALLOCABLE REVENUE TOTAL	14,200	0	14,200	0	14,200
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE					
ADAP	0	0	0	51,468	51,468
PHARMACY DRUG PROGRAM	0	0	0	350	350
WIC PROGRAM	0	0	0	1,542,956	1,542,956
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	18,135	18,135
IMMUNIZATIONS	0	0	0	51,666	51,666
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	1,664,575	1,664,575
9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT					
008005 HUMAN AND CHILDRENS SERVICES PROGRAM	0	76,680	76,680	0	76,680
008005 CHD FEDERAL & LOCAL INDIRECT EARNINGS	0	14,061	14,061	0	14,061
008040 CHD LOCAL REVENUE & EXPENDITURES	0	658,764	658,764	0	658,764
DIRECT COUNTY CONTRIBUTIONS TOTAL	0	749,505	749,505	0	749,505
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY					
001077 CHD CLINIC FEES	0	3,140	3,140	0	3,140
001094 CHD LOCAL ENVIRONMENTAL FEES	0	270,031	270,031	0	270,031
001110 VITAL STATISTICS CERTIFIED RECORDS	0	220,000	220,000	0	220,000
FEES AUTHORIZED BY COUNTY TOTAL	0	493,171	493,171	0	493,171
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
001029 CHD CLINIC FEES	0	8,188	8,188	0	8,188

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001090 CHD CLINIC FEES	0	7,900	7,900	0	7,900
010300 MIGRANT LABOR HOUSING INSPECTION H-2A PROGRAM	0	1,695	1,695	0	1,695
010400 CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	0	60	60	0	60
011000 REVENUE CONTRACT/MOA W/NO REPORTING REQUIREMENT	0	186,190	186,190	0	186,190
011001 CHD HEALTHY START COALITION CONTRACT	0	2,504	2,504	0	2,504
011001 HEALTHY START NURSE FAM PARTNERSHIP EXPAND CHD	0	84,802	84,802	0	84,802
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	-282,616	-282,616	0	-282,616
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL	0	8,723	8,723	0	8,723
12. ALLOCABLE REVENUE - COUNTY					
001004 CHD STATEWIDE ENVIRONMENTAL FEES	0	4,200	4,200	0	4,200
031005 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	10,000	10,000	0	10,000
COUNTY ALLOCABLE REVENUE TOTAL	0	14,200	14,200	0	14,200
13. BUILDINGS - COUNTY					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	455,938	455,938
OTHER (Specify)	0	0	0	0	0
UTILITIES	0	0	0	153,560	153,560
BUILDING MAINTENANCE	0	0	0	82,068	82,068
DASIE HOPE - ANNUAL RENATL EQUIVALENT VALUE	0	0	0	69,450	69,450
DASIE HOPE - UTILITIES	0	0	0	23,391	23,391
DASIE HOPE - BUILDING MAINTENANCE	0	0	0	12,501	12,501
OTHER (Specify)	0	0	0	0	0
BUILDINGS TOTAL	0	0	0	796,908	796,908
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	0	0
VEHICLE MAINTENANCE	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTIONS TOTAL	0	0	0	0	0
GRAND TOTAL CHD PROGRAM	6,405,699	1,315,128	7,720,827	2,461,483	10,182,310

Attachment IV
Fiscal Year - 2021 - 2022
Indian River County Health Department
Facilities Utilized by the County Health Department

Complete Location <small>(Street Address, City, Zip)</small>	Facility Description And Official Building Name (if applicable) <small>(Admin, Clinic, Env'n Hlth, etc.)</small>	Lease/ Agreement Number	Type of Agreement <small>(Private Lease thru State or County, other - please define)</small>	Complete Legal Name of Owner	SQ Feet	Employee Count <small>(FTE/OPS/ Contract)</small>
1900 27th Street, Vero Beach, Florida, 32960-3383	Administration, HR, Clinic, Vital Statistics, Env. Health, WIC	N/A	County Owned	Commissioners for Indian River County	36,475	67.89
8445 64th Ave, Wabasso, Florida, 32970	Dasie Hope Center	N/A	County Owned	Commissioners for Indian River County	5,556	7.00

***Facility** - a fixed site managed by DOH/CHD personnel for the purpose of providing or supporting public health services. Includes county-owned, state-owned, and leased facilities. Includes DOH/CHD warehouse and administrative sites. Includes facilities managed by DOH/CHD that may be shared with other organizations. Does not include schools, jails or other facilities where DOH/CHD staff are out-posted or sites where services are provided on an episodic basis.*