

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: February 2, 2021

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Final Ranking of Firms and Authorization to Negotiate - Wabasso Scrub Area Conservation Area Boardwalk (RFP 2021001)

BACKGROUND:

On behalf of the Parks and Conservation Lands Division, a Request for Proposals (RFP) was issued for the final design and construction of a covered wetland overlook at the Wabasso Scrub Conservation Area. The Conservation area is located on County Road 510, northwest of the intersection at 58th Avenue. General Permit #155229-1 has been issued for the project by the St. Johns River Water Management District.

RFP RESULTS:

Advertising Date: September 23, 2020
 RFP Opening Date: October 16, 2020
 Solicitation Broadcast to: 588 Subscribers
 RFP Documents Requested by: 42 Firms
 Replies: 5 Firms

ANALYSIS:

A selection committee comprised of Kevin Kirwin, Director Parks & Conservation Resources, Beth Powell, Assistant Director Parks & Conservation Resources, and Wendy Swindell, Conservation Lands Project Specialist independently evaluated and scored the received proposals in accordance with the RFP document and Purchasing Manual. Evaluation criteria included responsiveness, firm overview, qualifications and project approach and price. These scores were compiled by the committee and an overall initial ranking of firms developed. The committee determined interviews were not necessary and the initial ranking of firms declared final.

	Proposing Firm	Location
1.	Summerlin's Marine Construction, LLC	Fort Pierce
2.	Hi-Tech Engineering	West Melbourne
3.	Kern's Construction and Property Management Corp.	Port St. Lucie

	Proposing Firm	Location
4.	Close Construction, LLC	Okeechobee
5.	Underwater Engineering Services, Inc.	Fort Pierce

FUNDING:

The firms and their proposed pricing are shown on the table below. The project budget was \$55,621.

Proposing Firm	Price Proposal
Summerlin's Marine Construction, LLC	\$37,423.00
Hi-Tech Engineering	\$68,900.00
Kern's Construction and Property Management Corp.	\$64,900.00
Close Construction, LLC	\$72,930.00
Underwater Engineering Services, Inc.	\$103,044.50

Funding for this project is allocated through the CIE for public use improvements to conservation areas. Funds in the amount of \$37,423 are available in the Optional Sales Tax/Improvements Except Buildings/Wabasso Scrub Conservation Improvements Project Account (31521072-066390-18018).

RECOMMENDATION:

Staff recommends the Board approve the final ranking of firms and authorize negotiations with the top ranked firm and subsequently ranked firms, should negotiations with the top ranked firm fail.