

**Indian River County, Florida
Solid Waste Disposal District
Board Memorandum**

Date: March 3, 2021

To: Jason E. Brown, County Administrator

From: Vincent Burke, PE, Director of Utility Services

Thru: Himanshu H. Mehta, PE, Managing Director, Solid Waste Disposal District (SWDD)

Prepared By: Susan Flak, Recycling Education and Marketing Coordinator, SWDD

Subject: Spring Residential Paper Shredding Event on April 17, 2021

Description:

The Solid Waste Disposal District (SWDD) and Waste Management, Inc. of Florida will be partnering with Southeast Secure Shredding to host the Spring Residential Paper Shredding Event on Saturday, April 17, 2021. All residents of Indian River County are invited to bring up to three boxes/bags of paper (up to 35 lbs. each) to be shredded and recycled. There is no charge to the public but participation is limited to one drop-off per vehicle per household. The event will be held from 9 am to 2 pm at Southeast Secure Shredding located at 3910 U.S. Highway 1 in Vero Beach.

Analysis:

Southeast Secure Shredding is charging \$5 per vehicle. However, there is no anticipated event cost to SWDD as Waste Management will be covering a cost of up to \$16,000 per year for this and other future paper shredding events. This arrangement is through the attached Contract Memorandum of Understanding (MOU) to be signed by the County Administrator and Kasey C. Godwin, District Manager for Waste Management.

SWDD is responsible for the advertising for these type of events and, per the MOU, is also responsible for any additional costs over the \$16,000 allocation by Waste Management. Based on past events, staff does not expect to exceed this amount of participation in a five-hour event.

Funding:

The funding for the Spring Residential Paper Shredding Event is available in the SWDD Recycling Department advertising account. This account is funded through user assessment fees. The anticipated cost for advertising this event is \$7,800.

| Description | Account Number | Amount |
|-----------------------------------------|-----------------------|---------------|
| SWDD/Recycling/Advertising/Except Legal | 41125534-034810 | \$7,800 |

Recommendation:

Solid Waste Disposal District staff recommends that the Board approve the Spring Residential Paper Shredding Event to be held on April 17, 2021, and authorize the County Administrator to sign the Contract Memorandum of Understanding.

Attachment:

1. Contract Memorandum of Understanding with Waste Management, Inc. of Florida