

MEMORANDUM

TO: Jason E. Brown, County Administrator

FROM: Richard B. Szpyrka, P.E., Public Works Director

SUBJECT: Authorizing Resolution to Delegate Signature Authority for Grant Applications to Various Agencies

DATE: February 23, 2022

DESCRIPTION AND CONDITIONS

Divisions within the Public Works Department actively seek out grants from various organizations to help fund projects and tasks in-line with Departmental and County objectives. Such grants often require extensive application packets be prepared and submitted in order for the granting agency to review and rank the applications for award. Staff requests the Board of County Commissioners (BCC) approve an Authorizing Resolution to delegate signature authority on grant applications to the Public Works Director and Assistant Public Works Director, such that approved staff can submit grant applications on behalf of the County to various agencies including but not limited to: Florida Department of Transportation (FDOT), Florida Fish and Wildlife Conservation Commission (FWC), Florida Department of Environmental Protection (FDEP), Florida Inland Navigational District (FIND), and St. Johns River Water Management District (SJRWMD).

FUNDING

Funding is not needed for this agenda item. Should a grant application lead to an award of funds to the County for a project, a separate agenda item covering the award of funds will be prepared and brought before the BCC for consideration. If the awarded grant requires a County funding element, the funding account for the project will be identified in the agenda at that time.

RECOMMENDATIONS

Staff recommends the accompanying Authorizing Resolution be approved for the Chairman's signature delegating signature authority for various agency grant application submittals to the Public Works Director and Assistant Public Works Director.

ATTACHMENT

Authorizing Resolution

APPROVED AGENDA ITEM FOR MARCH 8, 2022