



Office of
**INDIAN RIVER COUNTY
ATTORNEY**

Dylan Reingold, County Attorney
William K. DeBral, Deputy County Attorney
Susan J. Prado, Assistant County Attorney

MEMORANDUM

TO: Board of County Commissioners

FROM: Susan J. Prado, Assistant County Attorney

DATE: November 29, 2022

SUBJECT: Resolution for Adoption of Administrative Fee for Extensions/Modifications to Contracts for Required Roadway Improvements Under Section 312.11 Section 312.11 (Performance Security) of the Indian River Code of Ordinances

BACKGROUND.

Pursuant to Section 312.11 (Performance Security) of Chapter 312 (Rights-of-Way) of the Indian River Code of Ordinances (the "Code"), Indian River County requires security to be posted for any work done in the County right-of-way. The security that is provided to the County for the work in the right-of-way is accompanied by a contract that is good for a time period of 12 months. Pursuant to Resolution 2019-89 the County Administrator or his/her designee was delegated authority to execute extensions to the standard Contracts for Construction of Required Roadway Improvements. What was not outlined at that time was the administrative fee for the extension request. A similar process for developer extension requests for the Contract for Construction of Required Subdivision Improvements exists and Resolution 2005-041 lays out administrative fees for these extension requests. In the interest of consistency across all processes staff is asking that the same administrative fee amount of \$660 for contract extensions and/or modifications for required subdivision improvements be applied to contract extensions and/or modifications for required roadway improvements.

FUNDING.

Fees collected will be deposited into the following accounts:

001032-329030 General Fund/Permit Fee/Developer Ext-Modif Fee \$330.00
004032-329030 MSTU Fund/Permit Fee/Developer Ext-Modif Fee \$198.00
471032-329030 Utilities/Permit Fee/Developer Ext-Modif Fees \$132.00

RECOMMENDATION.

County staff recommends that the Board approve the draft Resolution setting the administrative fee in the amount of \$660 for contract extensions/modification for required roadway improvements.

ATTACHMENT.

Draft Resolution, Resolution 2005-041, and Resolution 2019-089