

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: September 7, 2021

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Agreement with Sun Patrick Architecture, DBA: sparcdesign for Sandridge Clubhouse Architectural Design (RFQ 2021020) – Master Planning Phase

BACKGROUND:

On June 15, 2021, the Board approved the final ranking of consultants and authorized negotiations for architectural design services for the expansion of current clubhouse facilities at Sandridge Golf Club, in accordance with Section 287.055, Florida Statute (Consultant’s Competitive Negotiation Act, or “CCNA”). The existing single-story clubhouse opened in December of 1992 and consists of a café, pro shop, bathrooms and staff offices. The intent of the project is to design a new facility, which will provide the existing amenities, and include event space and a commercial grade kitchen.

ANALYSIS:

Negotiations with the top ranked firm, Sun Patrick Architecture, DBA: sparcdesign, have been completed, and both parties are ready to begin the master planning phase of the project, for a fixed not to exceed fee of \$25,000, plus reimbursable expenses such as mileage.

Master Planning Phase	Description	Not to Exceed Cost
Phase I - Services	Kick off Design Charette	\$2,000.00
Phase II.i – Services	Programming	\$2,000.00
Phase II.ii – Services	Master Plan solutions	\$15,000.00
Phase III – Services	Schedule and Budget Verification	\$1,000.00
Phase IV – Services	Presentation/Conceptual plans	\$5,000.00
Phase V – Services	Formal presentation of conceptual plan, if added at request of County (billed at hourly rates)	\$0.00
Total		\$25,000.00

Because much of the actual design work will be a result of the master planning phase, a final total cost to design is not yet available. An estimate for the total project design cost is provided in the table below.

Portion of Work	Consultant	Cost
Architectural/Engineering	sparcdesign	\$375,000
Landscape Architecture	Lucido & Associates	TBD after master plan complete
Civil Engineering	Masteller & Moler, Inc.	TBD after master plan complete
Interior Design	Peacock + Lewis Interiors	TBD after master plan complete
Kitchen Design	Cheney Brothers	\$21,450
Acoustical Consulting	Edward Dugger + Associates	\$8,800

A separate agreement for the second phase of the project will be brought to the Board after the master plan has been completed. This phase will include design development, construction documents, bidding assistance and construction administration.

FUNDING:

Funding for the Clubhouse Architectural Design project is budgeted and available in the Sandridge Clubhouse and Event Space account (418-169000-21018).

RECOMMENDATION:

Staff recommends the Board approve the Agreement for Professional Services for the Master Planning Phase, and authorize the Chairman to sign after approval by the County attorney as to form and legal sufficiency.

Attachments:

Agreement for Professional Services