



**INDIAN RIVER COUNTY, FLORIDA
INTEROFFICE MEMORANDUM
Department of General Services
Parks & Recreation – Conservation Lands**

Date: November 23, 2021

To: The Honorable Board of County Commissioners

Through: Michael Zito, Asst. County Administrator
Kevin Kirwin, Director Parks & Recreation

From: Beth Powell, Assistant Director Parks & Conservation Resources

Subject: Oyster Bar Marsh Conservation Area Public Use Improvements – Amendment Number 1 to Work Order Number 5 Continued Construction Administration Services – Coastal Waterways Design & Engineering, LLC

DESCRIPTIONS AND CONDITIONS

On April 17, 2018, the Board of County Commissioners approved Continuing Consulting Engineering Services Agreements (RFQ 2018008) with subsequent Renewal and Amendment on May 18, 2021. Coastal Waterways Design & Engineering, LLC (Coastal Waterways) is the design engineer of record for the Oyster Bar Marsh Conservation Area Public Use Improvements which was paid for under an agreement with the Indian River Land Trust. The Board approved Work Order Number 5 with Coastal Waterways on August 18, 2020, for construction administration associated with the construction of the parking area and other amenities. This original work order in the amount of \$5,700.00 was scheduled to be utilized based on normal construction timelines and corrections needed by the contractor.

Due to construction issues, the project was delayed and additional construction oversight has been required. These issues have since been resolved and the contractor has resumed construction at the site. This Amendment Number 1 provides construction services for the additional time required to complete the project.

Coastal Waterways, in close coordination with County staff, will serve as the primary point of contact with the general contractor on behalf of the County. This amendment provides a scope of work for the period expected to complete the work by the contractor at an amount of \$7,318.50, which includes time incurred by the engineer to resolve contractor related issues outside of the original scope of work. The total Work Order with the Amendment Number 1 will be \$13,018.50.

FUNDING

Funding for this Amendment Number 1 to Work Order Number 5 will be funded through Optional Sales Tax as identified in the Capital Improvement Element of the Comprehensive Plan adopted on December 1, 2020.

Item:	Description:	Account Number:	Amount:
Coastal Waterways. - Amendment Number 1, Work Order Number 5	Oyster Bar Marsh Public Use Improvements	31521072-066390-18009	\$7,318.50

STAFF RECOMMENDATION

Staff recommends the Board accepts Amendment 1 to Work Order Number 5 with Coastal Waterways authorizing the professional services as outlined in the Scope of Services and requests the Board to authorize the Chairman to execute the Work Order on their behalf for a lump sum amount of \$13,018.50 upon approval by the County Attorney as to form and legal sufficiency.

ATTACHMENTS

Amendment Number 1, Work Order Number 5 – Coastal Waterways
Exhibit A (Scope of Work)
Exhibit B (Fee Schedule)

DISTRIBUTION:

Coastal Waterways Design & Engineering, LLC

APPROVED AGENDA ITEM FOR DECEMBER 7, 2021