



Leslie R. Swan

Indian River County Supervisor of Elections

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DEC 17 2021

BOARD OF COUNTY
COMMISSION

VoteIndianRiver.gov

4375 43rd
Avenue
Vero Beach, FL 32967
772-226-4700

December 14, 2021

The Honorable Peter O'Bryan
Chairman, Board of County Commissioners
Indian River County
1801 27th Street, Building A
Vero Beach, FL 32960

Dear Chairman O'Bryan:

During each election cycle, the County Canvassing Board shall preside over the canvassing of the ballots. F.S. 102.141 states:

"The canvassing board shall be composed of the supervisor of elections; a county court judge, who shall act as a chair; and the chair of the board of county commissioners."

An alternate Canvassing Board member must also be appointed pursuant to F.S. 102.141.

In 2022, there will be two scheduled elections as follows:

Primary Election – August 23, 2022

General Election – November 8, 2022

I respectfully request the Board of County Commissioners appoint one of its members to serve on the 2022 County Canvassing Board and also appoint an alternate member at the board's next regularly scheduled meeting.

As a reminder, the Chairman of the Board of County Commissioners is ineligible to serve on the County Canvassing Board if any of the following restrictions apply:

- The chair is a candidate who has opposition in the election being canvassed
- The chair is an active participant in the campaign or candidacy of any candidate who has opposition in the election being canvassed

If the chair is unable to serve, the replacement shall be one of the board's members who is not a candidate with opposition in the election being canvassed and who is not an active participant in the campaign or candidacy of any candidate with opposition in the election being canvassed.

An alternate canvassing board member must also be appointed. The alternate member shall be appointed by the chair of the board of county commissioners and must follow the same guidelines for all other county canvassing board members.

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A Canvassing Board Workshop has been scheduled for Thursday, March 31, 2022 at the Caribe Royale in Orlando. Registration begins at 8:00 a.m. and the workshop begins at 9:00 a.m. and concludes at approximately 3:30 p.m. This workshop is extremely helpful to all canvassing board members. If you will be serving as a Canvassing Board Member or an alternate, and are interested in attending the Canvassing Board Workshop, please contact the Elections Office by January 24, 2022.

Most sincerely,

A handwritten signature in blue ink that reads "Leslie R. Swan". The signature is written in a cursive style with a large initial "L".

Leslie R. Swan
Supervisor of Elections

Enclosure

Fact Sheet
2022 FSE COUNTY CANVASSING BOARD WORKSHOP
THURSDAY, MARCH 31, 2022

- WHAT:** 2022 FSE County Canvassing Board Workshop
- WHEN:** Thursday, March 31, 2022
8:00 AM Registration /9:00 AM to 3:30 PM Program
- WHERE:** Caribe Royale Orlando/Convention Center
8101 World Center Drive
Orlando, FL 32821
- WHO:** County Judges, County Commissioners, Supervisor of Elections,
Alternate Members, Canvassing Board Attorneys and selective staff.
- FEE:** Check \$100.00/Online \$104.00 registration per attendee. You can either go to www.myfloridaelection.com (FSE website) to complete the registration form and pay online OR complete the registration form and mail with payment to FSE at P.O. Box 350, Tallahassee, Florida 32302-0350
Deadline for Workshop registration is Monday, January 31, 2022
Deadline for cancellation with refund is Friday, March 18, 2022
- TOPICS TO BE DISCUSSED:**
- County Canvassing Board- What's it like
 - 2020/2022 Legislative Changes-Senate Bill 90
 - Signature Verification and Training Options
 - Determining Voter Intent
 - What you should know (duties, expectations and challenges)
 - Election Cycle Timeline
- EDUCATIONAL CREDITS:** Will be requested for County Judges, Attorneys, Supervisor of Elections and Alternates

HOTEL ACCOMMODATIONS:



CARIBE ROYALE
O R L A N D O

8101 World Center Drive, Orlando FL 32821
Reservations 888-258-7501

Online: <https://book.passkey.com/go/FSE22>

****Be sure to mention "FSE" when making your reservations to receive the contracted rate****

Room Rates- \$169.00 (includes Internet, fitness center, complimentary shuttle service, within 2 miles around the hotel). Hotel Deadline for Special Rate of \$169/night is Saturday, March 5, 2022 or until block if full. Reservations cancelled within 48 hours will be charged one night room and tax will be assessed, including no-shows. A credit card number or one night advance deposit will be required. **Pay through the County to received your tax exemption.**